

**Wallingford Public Library Association**  
**Board of Managers Meeting**  
**January 22<sup>nd</sup>, 2024**  
**7:30 p.m.**

The meeting of the Wallingford Public Library Association Board of Managers was held on Monday, January 22<sup>nd</sup>, 2024.

Board Members Present In-Person: Kristi Doerr, Art Elliott, Lisa-Marie Bellmore, Tricia d'Oliveira, Dara Solan, Pat Bentley, Jaime Hine, Maria Rodrigues McBride, Carol Mikulski, Umera Raza, Jared Liu, Andrew Whitehouse, and Board Fellows Ilana Hamer & Megan Grossman

Board Members Present Virtually: Willi Stahura, Deron Chang, Suzanne Wright

Board Members Absent: None

Also Present: Assistant Library Director Julie Rio, and Library Director Sunnie Scarpa,

Board President Jared Liu determined that a quorum was present and called the meeting to order at 7:31 p.m. Roll was called with all Board Members acknowledging.

**Public Comments:** None

**Approval of Minutes:** The Board reviewed the Minutes of the December 18<sup>th</sup>, 2023, Board of Managers meeting. Some attendance notation issues were pointed out. On a motion duly made by Ms. Rodrigues McBride, seconded by Ms. Mikulski, it was unanimously **VOTED** to approve the Minutes, pending the update.

**Treasurer's Report:**

**Bank Account and Income Statement Review:**

- In the December meeting, we reported a balance of \$3,828,556 in the bank accounts as of November 30<sup>th</sup>.
- The total balance of the bank accounts as of December 31<sup>st</sup> was \$4,056,668. That's a total increase of 228,112 for December. The main driver is the quarterly gain on the investment accounts.
- As of December 31<sup>st</sup>, our year to date net income was income of 206,602, which is 263,519 above budget. Our total income was overbudget by 143,864 , driven by a

180,927 net realized/unrealized gain line in December. Our donations and dues were also exceeding the budget by 13,449 and 9,794, respectively. Our expenses were underbudgeted by 119,655 driven by saving in the employee expenses of 104,776 offset by furnishing being overbudget by 30,519.

On a motion duly made by Mr. Elliott, and seconded by Ms. Bellmore, it was unanimously **VOTED** to approve the Treasurer's Report for Dec. 2023.

**Library Director's Report:** Ms. Scarpa stated the positions for Community Building & Outreach Coordinator and Volunteer Coordinator have been filled by Dune Byrant and Janelle Rosales, respectively. They started last week and have jumped right into their tasks.

Mr. Fitzsimmons came into to finalize details on how to commemorate the donation made in his mother's name. The Children's Library will have a mural and bookshelf with a plaque. Other donations can be made, and commemorated, in the mural, so the project has room to grow and recognize those who wish to help.

On a motion duly made by Ms. Mikulski, and seconded by Ms. Doerr, it was unanimously **VOTED** to accept the 10,000\$ gift from Mr. Fitzsimmons.

**Committee and Taskforce:**

**Policy and Personnel Committee:** Ms. Wright went over changes to the Code of Conduct including the Unsupervised Minor policy. The State law dealing with minors in the Library has changed. The Committee recommended using grade level, instead of age, to differentiate between who is allowed in the Children and Teen sections.

There was also discussion on how to differentiate those who bike, skate, skateboard, etc, to reach the Library, and those who come to the Library to use the parking lot for their activities. Using other modes of transportation to access the Library is welcomed, monkey business is not.

On a motion duly made by Ms. Mikulski, and seconded by Mr. Whitehouse, it was unanimously **VOTED** to accept the updated Code of Conduct, pending the update.

The Library Services for Minors Policy was updated so the word Parent became Guardian, and Child became Minor to better define Library Patrons.

On a motion duly made by Mr. Elliott, and seconded by Ms. Raza, it was unanimously **VOTED** to accept the updated verbiage.

**President's Comments:** Mr. Liu has gone through the Town records, in reference to the inception of the Public Library. The Town appropriated money to make the Library public in 1899: 125 years ago. He proposed having the Board Sponsored Events Committee convene and possibly explore a way to commemorate the achievement.

**Other Business:** There was no Other Business

The Meeting was adjourned on a motion duly made by Ms. Doerr, seconded by Mr. Hine, it was unanimously **VOTED** to adjourn at 8:02pm.

The next meeting of the Wallingford Library Association is scheduled for Monday, February 26<sup>th</sup>, 2024, at 7:30 p.m.

Respectfully submitted,  
Art Elliott  
Secretary