

### **Questions/Concerns?**

Contact Janelle Rosales - Volunteer Coordinator

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Information about this program and more can be
found on our website: Wallingfordlibrary.org

# "Volunteer for the Day" Program

Informational Brochure



## **ABOUT THE PROGRAM...**

"Volunteer for the Day" is a program that exists for students who are looking for a quicker turn around time for their service hours. It allows students to complete simple tasks that assist the Library with programming/events in exchange for an established amount of service hours. This program is intended for short-term volunteering unlike the Student Volunteer Program, which is intended for long-term volunteering.

Students may complete any of the following tasks to gain the corresponding amount of service hours:

- Create a custom coloring sheet 1 Hour
- Write a 200-word Book/Game/Movie Review (from our catalog!) 1 Hour
- \*Bring three items to donate to Masters Manna\* 1 Hour
- Write a pitch for an Event or Program for the Library 1
   Hour
- Write a 200-word Service Review or tutorial 1 Hour
   \*\* Indicates task may only be completed ONCE to redeem a single service hour.

In order to receive the service hours:

- 1. "Volunteer for the Day" form must be completed fully.
- 2. The Library must also receive a copy of the form.
- 3. Corresponding work must be turned in with Student's full name and date of completion.

# FAQ's

### Is this associated with the Adult or Student Volunteer programs?

This program is not related to any other volunteer program at the Library.

### How do I turn in my application/get my hours approved?

The "Volunteer for the Day" application form includes an hour approval section named "LIBRARY STAFF MEMBER APPROVAL." Please head to the Information desk when your form and task are completed and state that you have participated in the "Volunteer for the Day" program and would like to get your hours approved. Please turn in any work that is associated with tasks at this time; this will be kept and used to help the Library with programming. Hand over your "Volunteer for the Day" form to the staff member to receive a signature; the form will be returned to you after a copy is made. If your organization requires another form of hour approval, please request the Volunteer Coordinator. If they are not available at that time, the completed form will be available to you within three business days.

### Are there any restrictions?

Yes. This program is intended for High School Students. Students may not complete the "Bring three items to donate to Masters Manna" task more than one time. Reviews must be done on materials that are available in the Library's catalog.

### What are special projects?

Special projects are volunteer opportunities that will be available for a limited amount of time.

# What if I would like to volunteer more often/ be more involved as a volunteer?

You are invited to apply to our Adult or Student Volunteer Program! Applications can be found at the Information Desk and on our website.